



# Gautam Buddha University Greater Noida Uttar Pradesh

Ref. No. GBU-15/C.W./002/2023-

425

Date- 21/07/2023

## :: Notice for Hostel Allotment ::

The allotment of hostels to all the Boys and Girls (2<sup>nd</sup> Year & onwards) students for the session 2023-24 will be done as per the following process:

S. No.	Programme Year	Reporting date and Time
1	All 2 <sup>nd</sup> Year	01-08-2023, 10:00 A.M. onwards
2	All 3 <sup>rd</sup> Year	02-08-2023, 10:00 A.M. onwards
3	All 4 <sup>th</sup> Year	03-08-2023, 10:00 A.M. onwards
4	All 5 <sup>th</sup> Year, All remaining (2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> Year) and All Ph.D	04-08-2023, 10:00 A.M. onwards

Student will report at the Main Auditorium as specified by the table above, on the counter mentioned for their respective courses and year at the **Main Auditorium (Main Hall) on 01<sup>st</sup> to 04<sup>th</sup> Aug. 2023 at 10.00 A.M.**

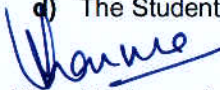
### Programme(s) details and Counter No.

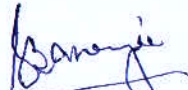
All 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> Year B. Arch, All 4 <sup>th</sup> Year B.Tech. (AI, CE, CS, EC, IT, EE, ME, ID & Lateral Entry), 2 <sup>nd</sup> Year B. Tech. UAI, UCC, UCD, UCF, All Ph.D. Students	2 <sup>nd</sup> Year B.A. & B.A. (Hons.), 2 <sup>nd</sup> Year B.Sc. & B.Sc. (Hons.), 2 <sup>nd</sup> Year B.Ed., 2 <sup>nd</sup> Year B.Com (Hons.), 2 <sup>nd</sup> Year BSW, 2 <sup>nd</sup> Year B.Tech. (UFT), 2 <sup>nd</sup> Year BBA-MBA, 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> & 5 <sup>th</sup> Year Dual Degree Programmes, 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> & 5 <sup>th</sup> Year Integrated (B.Tech.-M.Tec.), (Except B.A. LLB.)	2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup> Year B.A. LL.B., 3 <sup>rd</sup> Year B. Tech. (CE, EE, ID, ME, AI, UCC, CD, CF, UCM, CS, EC, IT, FT, & Lateral Entry), 2 <sup>nd</sup> Year B.Tech. (CS, EC & IT),	All 2 <sup>nd</sup> Year, P.G. Prog. (M.A., M.Sc., MBA., M.Tech., MSW., MURP, MCA & etc.), 5 <sup>th</sup> Year B.A. LL.B., 2 <sup>nd</sup> Year BCA 3 <sup>rd</sup> Year B.A. & B.A. (Hons.), 3 <sup>rd</sup> Year B.Sc. & B.Sc. (Hons.), 3 <sup>rd</sup> Year B.Com (Hons.), 3 <sup>rd</sup> Year BCA, 3 <sup>rd</sup> Year BSW, 2 <sup>nd</sup> Year B.Tech. (ME, CE, EE & ID),	All 2 <sup>nd</sup> Year & onwards Girls students
<b>Counter No. 01</b>	<b>Counter No.02</b>	<b>Counter No.03</b>	<b>Counter No.04</b>	<b>Counter No.05</b>

**NOTE: The students of a programme (if any) not included in the above list will directly report to the help desk.**

1. The Student has to bring in the following documents compulsorily for allotment-

- Hostel and Mess fee receipt showing a deposit of at least 36,000/- (Rupees Thirty Six Thousand Only). As per office order no. GBU-002/Admin./7.7/2023-2183.
- Copy of School registration slip, Copy of Aadhar card, three passport size photograph **(One for Hostel Allotment Form-A, One for Accommodation Form-B and one for Mess card).**
- Duly filled **Form- A & B.** (The format is given in the University website.)
- The Student will report at the counter as given in the table above.

  
(Dr. Vidushi Sharma)  
Chief Warden, Girls

  
(Dr. Subhojit Banerjee)  
Chief Warden, Boys

#### Copy to:-

- Staff of the Hon'ble Vice-Chancellor- for kind information of Hon'ble Vice-Chancellor.
- All Schools Deans for kind information & display on School notice board.
- Registrar, for kind information.
- Finance Officer, for kind information.
- In-charge Student Affairs, for kind information.
- All Concerned Wardens for kind information and necessary action.
- System Manager for Upload on GBU website.

**FLOW CHART**  
**FOR (2<sup>nd</sup> Year & onwards students)**  
**ROOM ALLOTMENT IN THE HOSTEL, SESSION 2023-24.**

1) Deposit Hostel+Mess Fee (**Minimum Rs. 36000/-**), and Academic Fee (**As per the office order No. GBU-002/Admin./7.7/2023-2183**). Get its receipt from Account Section.



2) Complete your Academic Registration in the concerned University School/Department and get the registration-slip.



3) Report at relevant Hostel Allotment Counter in the Main Auditorium.



4) At the counter, submit completed Form A & B, attach copy of Fee receipt (Hostel+Mess), Aadhar Card and School Registration slip.



5) Wait for your turn to get the accommodation slip & Mess Card.



6) Go to the allotted hostel & take possession of your room.

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S.No.:.....

## HOSTEL ALLOTMENT FORM-A

Student Name:.....

Roll No: .....Student Contact. No.....

Father/Guardian Name: .....

Father/Guardian Contact No: .....



Checklist (☑- if attached, ☒- if not attached)

- 1. Hostel & Mess Fee Receipt  Amount ₹.....Dated.....
- 2. Photograph  3. Aadhar Card  4. Aadhar Card No. ....
- 5. Hostel Accommodation Form  6. School Registration Slip

### ROOM ALLOCATION (for office use only)

Hostel Name:.....

Room No.....Mess No:.....Card No.....

Signature of Window Collector

Verified by Hostel Warden

Signature of Chief Warden/In-Charge, Student Affairs

✕-----✕----- Cut Here -----✕-----✕-----

### HOSTEL COPY

S. No.:.....

Student Name:.....Roll No.:.....

Course Name.....

Hostel Name.....Room No.....

Mess No.:.....Card No:.....

Signature of Chief Warden/In-Charge, Student Affairs



(FORM-B)

GAUTAM BUDDHA UNIVERSITY, GAUTAM BUDH NAGAR, GREATER NOIDA  
HOSTEL ACCOMMODATION FORM (2023-24)

HOSTEL NAME:

Roll No.	Program	Year/Semester	Fee Receipt No. (Attach Photocopy)
		/	

Personal Details (Capital Letters Only)

Name			
Father's Name/Spouse Name			
Mother's Name			
Student Contact No.			
Father's/ Guardian Contact No.			
E-Mail			
Illness/Allergies (If any)			
Gender		Category	
Date of Birth		Blood Group	

Fix P.P Size  
Photograph and 2  
Extra Photograph to  
be Stapled

Address & Contact Numbers (Mention all Contact Nos. including E-Mail)

Permanent address with Pin Code and contact number
Correspondence/ mailing address with Pin Code and contact number
Name & address of local guardian (if any) with contact number
Contact details, In case of emergency

Furniture Allotted	1. Single Bed <b>Without Mattress</b> 2. Elmira with Key 3. Book Case 4. Fan 5. Tube Light 6. CFL 7. Study Table 8. Chair *Cancel which is not applicable.
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Date:

Signature of Student

For Office Use (Warden's Report)

Date of Joining the Hostel	Name of the Hostel	Room Allotted

Date:

Signature & Name of the Warden

Date of leaving the Hostel.....

Reason for Leaving the Hostel.....

Amount to be deducted from security deposit.....

Hostel Clearance given on date .....

Warden

## **Undertaking form the Students as per the provisions of anti-ragging verdict by the Hon'ble Supreme Court**

I, Mr./Ms. ...., Roll No. ....,  
Program: ..... Student of ..... do hereby  
undertake on this day..... Month..... Year ....., the  
following with respect to above subject and office Order No: Dir-  
.....

- 1) That I have read and understood the directives of the Hon'ble Supreme Court of India on Anti- ragging and the measures proposed to taken in the above references. (Available at <http://www.peopelsgroup.in>)
- 2) That I understand the meaning of ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
- 3) That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 4) That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and the Institute authorities for the purpose from time to time.

Signature of Student

I hereby fully endorse the undertaking made by child /ward.

Signature of Mother/Father or Guardian

**I undertake to abide by the rules and regulations in effect at  
Gautam Buddha University Hostel, and declare that I shall:**

- (a) Never smoke and shall not encourage others to smoke in the Hostel premises.
- (b) Never consume alcohol/drug/intoxicant and shall not encourage others to do so in the Hostel premises.
- (c) Never indulge in any activity in my Hostel room that would cause disturbance to my fellow residents and other students in the University campus.
- (d) Not play games and create noise in the Hostel corridors, lawns or verandahs.
- (e) Not use coolers, heaters, restricted electric appliances and other restricted items in my room and if I do so, I shall pay penalty or charges levied for the use of such appliances.
- (f) Not damage the Hostel property and shall be liable to pay collective penalties levied on all bonafide residents of the Hostel in case of damage to the Hostel property.
- (g) Not allow guests in my Hostel room.
- (h) Pay my dues as per the schedule of payment.
- (i) Never take meals and utensils to my room or outside the dining hall.
- (j) Never deface the walls by writing or pasting papers or posters.
- (k) Follow "**NO POWERED VEHICLE POLICY**" of the University in effect. I shall ensure complete compliance of the policy in **Letter and Spirit**.
- (l) Will provide correct contact numbers of my parents'/guardians and update them whenever there is any change.
- (m) Will not demand any facility that is not provided to other residents.
- (n) Will strictly obey Hostel timings as decided by the Hostel/University administration.

I declare and undertake that if I violate any of the above mentioned conditions or get involved in any of the misconduct, I shall be liable to face any punishment decided by the Hostel/University administration, including expulsion from the Hostel/ University.

**Student Signature**.....

**DECLARATION BY THE PARENT / GUARDIAN**

My ward.....is seeking admission to the Gautam Buddha University Hostel. I accept responsibility for his/her good behavior and conduct in the Hostel. I shall withdraw my ward from the Hostel whenever advised by the Warden/ Provost/DSA to do so. In addition to other restricted items, I will not provide powered vehicle (two-wheeler, four-wheeler etc.) to my ward.

**Parents / Guardian Signature**.....

# Student Medical Information Form

1. Student Name.....2. Enrollment Number.....
3. Age.....4. Student Date of Birth.....5. Gender: M/F.....
6. Address .....
- .....
7. Height .....8. Weight .....
9. Mother/Guardian Name.....10. Phone.....
11. Father/Guardian Name.....12. Phone.....
13. Other Contact Name ..... 14. Phone.....
15. Physical Disabilities ( ) Yes ( ) No If yes, Please list.....
16. Respiratory Problem/ Asthma ( ) Yes ( ) No If yes, Please list.....
17. Vision/Hearing Problem ( ) Yes ( ) No If yes, Please list.....
18. Are You Suffering from any disease form any disease not listed above ( ) No. If Yes, Please list.....

.....  
(Name of the Student)

.....  
(Date)

