



Gautam Buddha University Greater Noida, Uttar Pradesh

Ref. No. GBU-15/C.W./002/2024- **486**

Date- 18/07/2024

:: Notice for Hostel Allotment ::

The allotment of hostels to all the Boys and Girls (2nd Year & onwards) students for the session 2024-25 will be done as per the following process:

S. No.	Programme Year	Reporting date and Time
1	All 2 nd Year	29th – 30th July, 2024 10:00 A.M. onwards
2	All 3 rd Year	
3	All 4 th Year	
4	All 5 th Year and All Ph.D	

Student will report at the Main Auditorium as specified by the table blow, on the counter mentioned for their respective course and year at the **Main Auditorium (Main Hall) on 29th - 30th July, 2024 at 10.00 A.M.**

Programme(s) details and counter No.-

2 nd , 3 rd , 4 th , 5 th Year B.Arch., 4 th Year B. Tech. (CE, EE, ME, ID, CC, CD, CF, CM, CS, EC, IT, AI, FT & Lateral Entry) 3 rd Year B. Tech. (AI, CC, CD, CF, FT) 3 rd , 4 th , 5 th Year Integrated & Dual Degree Prog.	3 rd Year B.A. and B.A. (Hons.) Prog. 3 rd Year B.Sc. and B.Sc. (Hons.) Prog. 3 rd Year BSW Prog. 3 rd B.Com. (Hons.), 3 rd Year B.Tech. (CE, EE, ID, ME, CM, CS, EC, IT & Lateral Entry) 2 nd , 3 rd , 4 th 5 th Year B.A. LLB. (Prog.)	All 2nd Year B. Tech. (ME, CE, EE, CS, EC, IT, ID, AI, EL, EA, DS, CD, FT), Cyber Security (CC), Machine Learning (CM), All 2nd Year Post Graduate Prog. 2 nd Year Integrated Prog. 3 rd Year BCA	2 nd Year B.A. and B.A. (Hons.) Prog. 2 nd Year B.Sc. and B.Sc. (Hons.) Prog. 2 nd Year BSW Prog. 2 nd Year B.Ed. Prog. 2 nd Year Dual Degree BBA-MBA Prog. 2 nd Year BCA 2 nd & 3 rd Year B.Com (Hons.) All Ph.D. Students	All 2nd Year & onwards Girls students
Counter No. 01	Counter No.02	Counter No.03	Counter No.04	Counter No.05
NOTE: The students of a programme (if any) not included in the above list will directly report to the help desk.				

The Student has to bring in the following documents compulsorily for allotment-

- Hostel charge (per semester) for those students who were admitted till Academic session 2022-23 is **Rs. 20,000/- (Twenty Thousands Only)**. For all other students, the hostel charge (Per Semester) as per office order no. GBU-002/Admin./7.7/2024-25/2918 is **Rs. 22,500/- (Twenty Two Thousand Five Hundred Only)**.
- Mess Charges for Odd Semester of 2024-25 **Rs. 20,000/- (Rupees Twenty Thousands Only)**.
- Copy of School registration slip, Copy of Aadhar card, three passport size photograph **(One for Hostel Allotment Form-A, One for Accommodation Form-B and One for Mess card)**.
- Duly filled **Form- A & B**. (The format is given in the University website.)
- The Student will report at the counter as given in the table above.

for visit
(Dr. Vidushi Sharma)
Chief Warden, Girls

Subhojit
(Dr. Subhojit Banerjee) 18/7/24
Chief Warden, Boys

Copy to:-

- Staff of the Hon'ble Vice-Chancellor- for kind information of Hon'ble Vice-Chancellor.
- All Schools Deans for kind information & display on School notice board.
- Registrar, for kind information.
- Finance Officer, for kind information.
- In-Charge Student Affairs, for kind information.
- All Concerned Wardens for kind information and necessary action.
- System Manager for Upload on GBU website.
- Concerned File and upload on GBU Hostel website.

PROCESS-CHART
HOSTEL ALLOTMENT (2nd Year & Onwards Students)
ACADEMIC SESSION 2024-25
DATE- 29th – 30th July, 2024

1) Deposit Hostel, Mess and Academic Fee (As per the office order No. GBU-002/Admin./7.7/2024-25/2918).



2) Get its receipt from Account Section.



3) Complete your Academic Registration in the concerned University School/Department.



4) Report at relevant Hostel Allotment Counter in the Main Auditorium.



5) At the counter, submit completed Form A & B, attach copy of Fee receipt, Aadhar Card and School Registration slip.



6) Wait for your turn to get the accommodation slip & Mess Card.



7) Go to the allotted hostel & take possession of your room.

S.No.:.....

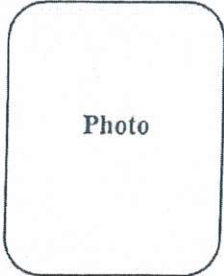
HOSTEL ALLOTMENT FORM-A

Student Name:.....

Roll No:Student Contact. No.....

Father/Guardian Name:

Father/Guardian Contact No:



Checklist (☑- if attached, ☒- if not attached)

- 1. Hostel & Mess Fee Receipt Amount ₹.....Dated.....
- 2. Photograph 3. Aadhar Card 4. Aadhar Card No.
- 5. Hostel Accommodation Form 6. School Registration Slip

ROOM ALLOCATION (for office use only)

Hostel Name:.....

Room No.....Mess No:.....Card No.....

Signature of Window Collector

Verified by Hostel Warden

Signature of Chief Warden/In-Charge, Student Affairs

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HOSTEL COPY

S. No.:.....

Student Name:.....Roll No.:.....

Course Name.....

Hostel Name.....Room No.....

Mess No.:.....Card No:.....

Signature of Chief Warden/In-Charge, Student Affairs

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(FORM-B)

GAUTAM BUDDHA UNIVERSITY, GAUTAM BUDH NAGAR, GREATER NOIDA
HOSTEL ACCOMMODATION FORM (2024-25)

HOSTEL NAME:

Roll No.	Program	Year/Semester	Fee Receipt No. (Attach Photocopy)
		/	

Personal Details (Capital Letters Only)

Name			
Father's Name/Spouse Name			
Mother's Name			
Student Contact No.			
Father's/ Guardian Contact No.			
E-Mail			
Illness/Allergies (If any)			
Gender		Category	
Date of Birth		Blood Group	

Fix P.P Size
Photograph and 2
Extra Photograph to
be Stapled

Address & Contact Numbers (Mention all Contact Nos. including E-Mail)

Permanent address with Pin Code and contact number
Correspondence/ mailing address with Pin Code and contact number
Name & address of local guardian (if any) with contact number
Contact details, In case of emergency

Furniture Allotted	1. Single Bed <u>Without Mattress</u> 2. Elmira with Key 3. Book Case 4. Fan 5. Tube Light 6. CFL 7. Study Table 8. Chair *Cancel which is not applicable.
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Date:

Signature of Student

For Office Use (Warden's Report)

Date of Joining the Hostel	Name of the Hostel	Room Allotted

Date:

Signature & Name of the Warden

Date of leaving the Hostel.....

Reason for Leaving the Hostel.....

Amount to be deducted from security deposit.....

Hostel Clearance given on date

Warden

Undertaking form the Students as per the provisions of anti-ragging verdict by the Hon'ble Supreme Court

I, Mr./Ms., Roll No., Program: Student of do hereby undertake on this day..... Month..... Year, the following with respect to above subject and office Order No: Dir-.....

- 1) That I have read and understood the directives of the Hon'ble Supreme Court of India on Anti- ragging and the measures proposed to taken in the above references. (Available at <http://www.peopelsgroup.in>)
- 2) That I understand the meaning of ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
- 3) That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 4) That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and the Institute authorities for the purpose from time to time.

Signature of Student

I hereby fully endorse the undertaking made by child /ward.

Signature of Mother/Father or Guardian

**I undertake to abide by the rules and regulations in effect at
Gautam Buddha University Hostel, and declare that I shall:**

- (a) Never smoke and shall not encourage others to smoke in the Hostel premises.
- (b) Never consume alcohol/drug/intoxicant and shall not encourage others to do so in the Hostel premises.
- (c) Never indulge in any activity in my Hostel room that would cause disturbance to my fellow residents and other students in the University campus.
- (d) Not play games and create noise in the Hostel corridors, lawns or verandahs.
- (e) Not use coolers, heaters, restricted electric appliances and other restricted items in my room and if I do so, I shall pay penalty or charges levied for the use of such appliances.
- (f) Not damage the Hostel property and shall be liable to pay collective penalties levied on all bonafide residents of the Hostel in case of damage to the Hostel property.
- (g) Not allow guests in my Hostel room.
- (h) Pay my dues as per the schedule of payment.
- (i) Never take meals and utensils to my room or outside the dining hall.
- (j) Never deface the walls by writing or pasting papers or posters.
- (k) Follow "**NO POWERED VEHICLE POLICY**" of the University in effect. I shall ensure complete compliance of the policy in **Letter and Spirit**.
- (l) Will provide correct contact numbers of my parents'/guardians and update them whenever there is any change.
- (m) Will not demand any facility that is not provided to other residents.
- (n) Will strictly obey Hostel timings as decided by the Hostel/University administration.

I declare and undertake that if I violate any of the above mentioned conditions or get involved in any of the misconduct, I shall be liable to face any punishment decided by the Hostel/University administration, including expulsion from the Hostel/University.

Student Signature.....

DECLARATION BY THE PARENT/GUARDIAN

My ward.....is seeking admission to the Gautam Buddha University Hostel. I accept responsibility for his/her good behavior and conduct in the Hostel. I shall withdraw my ward from the Hostel whenever advised by the Warden/ Chief Warden/DSA to do so. In addition to other restricted items, I will not provide powered vehicle (two-wheeler, four-wheeler etc.) to my ward.

Signature of Mother/Father or Guardian Signature.....

Student Medical Information Form

1. Student Name.....2. Enrollment Number.....

3. Age.....4. Student Date of Birth.....5. Gender: M/F.....

6. Address

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7. Height8. Weight

9. Mother/Guardian Name.....10. Phone.....

11. Father/Guardian Name.....12. Phone.....

13. Other Contact Name 14. Phone.....

15. Physical Disabilities () Yes () No If yes, Please list.....

16. Respiratory Problem/ Asthma () Yes () No If yes, Please list.....

17. Vision/Hearing Problem () Yes () No If yes, Please list.....

18. Are You Suffering from any disease form any disease not listed above () No. If Yes, Please

list.....

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(Name of the Student)

.....

(Date)

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