

## Minutes of the 10th Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC)

The 10<sup>th</sup> meeting of the IQAC was held on July 24, 2023 at 3:00 PM in the Board Room of the Vice Chancellor. The following members were present in the meeting:

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| 1. Prof. Ravindra Kumar Sinha<br>Hon'ble Vice Chancellor, Gautam Buddha University | Chairperson        |
| 2. Dr. Nitin Agarwal, MD, Bliss Ayurveda, Noida                                    | Member             |
| 3. Dr. Indu Upreti, Dean, Planning & Research, and Dean SOM                        | Member             |
| 4. Dr. Manmohan Singh, In-charge, Students Affairs, GBU                            | Member             |
| 5. Dr. Vishwas Tripathi, Registrar, GBU  | Member             |
| 6. Prof. Shweta Anand, Dean SOBSC  | Member             |
| 7. Prof. Bandana Pandey, Dean SOHSS  | Member             |
| 8. Dr. Om Prakash, Assistant Professor, SoHSS, GBU                                 | Member             |
| 9. Dr. Satpal Sharma, Assistant Professor, SoE, GBU                                | Member             |
| 10. Dr. Chandra Shekhar Paswan, Assistant Professor, SoBSC, GBU                    | Member             |
| 11. Prof. Sanjay Kumar Sharma  | Director           |
| 12. Dr. Amit Kumar Awasthi   | Assistant Director |

### The Agenda of the Meeting:

- 10.01 Approval of the minutes of the 9<sup>th</sup> IQAC meeting held on Nov 05, 2022.
- 10.02 Action Taken Report on the decisions of the previous meeting
- 10.03 Current status of AQARs for the year 2022-23
- 10.04 Academic activities at University/Departments
- 10.05 New Academic Programmes in 2022-23
- 10.06 Any other matter with the permission of the Chair

The Chairperson and members of the IQAC were welcomed by the Director, IQAC. The IQAC members discussed the agenda points, and after deliberations recommended the following:

#### 10.01 Approval of the minutes of the 9<sup>th</sup> IQAC meeting held on Nov 05, 2022

The minutes of the 9<sup>th</sup> IQAC meeting were presented and approved by the committee.

#### 10.02 Action Taken Report on the decisions of the previous meeting including action taken on the major recommendations of the NAAC Team

The Committee was apprised of the ATR [Action Taken Report] during the reporting period and the following decisions were taken:

**10.02.1 Establishment of a Language Laboratory:** Dr. Sumitra Huidrom has taken the initiative of establishing the language lab in the School of Law, Justice and Governance. She will complete the work and inform about its progress to IQAC Director.

**10.02.2 Establishment of a Central Instrumentation Facility:** A list of instruments available with various departments was prepared and submitted to the committee. The committee members suggested that

the list may be revised by including some more instruments that are available in the University. The University may seek grants from various funding agencies for developing Central Instrumentation Facility like USIC.

**10.02.3 Change of the Nomenclature of Departments/Degrees:** The change in the nomenclature of Departments (*Department of Mathematics, Department of Chemistry, and Department of Physics*) has been recommended in the concerned Board of Studies and consequently approved by the Academic Council. The notification of the same has to be issued by the competent authority. The concerned Departments have already announced changed nomenclature of the Degrees in compliance to the approval given by the Academic Council which are *M.Sc. Mathematics, M.Sc. Chemistry, and M.Sc. Physics* from the *academic session 2023-24*.

**10.02.4 Strengthening the Industry-Academia linkage.** Centre of Excellence established in the university should be above the school(s) boundaries. These might have collaboration of more Schools/Departments across Schools.

The University may establish *Industry Relation Cell* to grab more opportunity to interact with Industry.

Professor Sanjay Kumar Sharma apprised the committee about the progress of the Centre of Excellence for Drone Technology. He was entrusted with the assignment to collaborate with Dr Janak Kumar Bhatia for effective functioning and growth of the Centre.

*Establishment of a Knowledge Cluster* which will cover the Higher Education institutions situated in and around the Knowledge Park area of Greater Noida, Gautam Buddha Nagar to share resources and knowledge for mutual growth. Dr. Indu Upreti, Dean, Planning and Research has been nominated to initiate the activity and invite nearby institutes to become founder member of this proposed cluster.

Committee was apprised that a four-member team of the University, namely Dr. Indu Upreti, Dr Manmohan Singh, Dr M.A. Ansari, and Dr Satish Mittal, of has been entrusted with the task to enhance Industry-Academia interaction.

In order to attract visitors, University may plan for movies and light/sound shows on the life of Lord Buddha. Moreover, dramas, plays, regular meditation sessions can be planned. University's Jyotiba Phule Dhyana Kendra may be established as a Buddhist Tourist destination centre for the same. Dr. Manish T. Meshram was entrusted with the task to explore the possibilities of grants and funds from various Government and Non-Government organizations/agencies.

**10.02.5 Career Advancement of Teaching & non-Teaching Staff:** Committee was apprised by the Registrar about the progress of newly constituted Committee for the promotion of employees. To expedite the above process the competent authority has been conveyed.

**10.02.6 Imparting training in soft skills:** Corporate Relation cell was assigned the responsibility of preparing a calendar of its training programmes in consultation with the concerned School(s). The CRC should prepare a skill gap map and workout the necessary steps to improve the skills and other required qualities of the students.

### **10.03 Current status of AQARs for the Years 2021-22 & 22-23**

The AQAR of Year 2021-22 has already been submitted on NAAC portal successfully.

IQAC is in process of collecting the data of various academic events held during the Academic Session 2022-23 from concerned Departments/Schools.

The next AQAR will be updated on website as soon as Annual report of 2022-23 is received.

### **10.04 Academic activities in the University/Departments**

For the success of various weekend programs fee revision was done and programmed are relaunched in session 2023-24.

The Department has been assigned the responsibility of preparing a tentative plan of academic events for the Academic Session 2023-24 and concerned are required to submit a School-level calendar of academic events to the Director IQAC.

### **10.05 Any other matter with the permission of the Chair**

The following issues were raised and discussed with the permission of the chair and after much deliberations and brainstorming following recommendations were made:

1. **Course Handout:** Each faculty member should prepare his/her course handout and will upload the same on the University Website. He/she may keep this document on his/her faculty profile page. These should be provided to students on the very first day of the commencement of the new semester.
2. **Booklet of Programme Structures and Syllabi:** Each Department should prepare a booklet of Programme Structures and Syllabi of all the Academic Programmes of the Department in a common format. Prof. N. P. Melkania and Prof. Shweta Anand were requested to work out a framework for the common format and preparation of a handbook. They will ensure the uploading of the same on the website.

3. **Value Addition Courses:** It was recommended that every Department should prepare a pool of Value-Added Courses in line with the NEP recommendations. The Dean of the concerned School of Study needs to monitor effective implementation of the same. Such Value-Added courses should be reflected on the marksheet of the concerned student. The Dean Academics should ensure this inclusion through required established process.
4. University should start exploring the process of starting the B. Pharma. Programme, so that University may offer the same from the academic session 2024-25.
5. The University should establish Value Education Centre for students and teachers as well.
6. Faculty members may be encouraged to conduct as well as attend FDP frequently.
7. The University should make efforts for wider visibility and awareness among the stakeholders.
8. Student hand book should be prepared in soft copy and that should be in the public domain through University Website.
9. The University should initiate steps to expand its outreach at national and international level to make it a *Globally Acclaimed* University.

The meeting ended with a proposal of vote of thanks to the Chair.

  
Prof Sanjay Kumar Sharma  
Director IQAC