

Minutes of the 9th Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) held on 5th Nov 2022 at 11.00 am in the Board Room of the Vice Chancellor

The 9th meeting of the IQAC was held on 5th Nov 2022 at 11.00 am, in the Board Room of the Vice Chancellor. The following members were present in the meeting:

1. Vice Chancellor, Gautam Buddha University, Greater Noida	Chairperson
2. Dr Neeraj Saxena, Advisor-I, AICTE, New Delhi	Member
3. Shri Janak Kumar Bhatia, Laghu Udyog Bharti, U.P.	Member
4. Dr. Nitin Agarwal, MD, Bliss Ayurveda, Noida	Member
5. Dean Academics, GBU	Member
6. Dean, Planning & Research, GBU	Member
7. Dean, Students Affairs, GBU	Member
8. Registrar, GBU	Member
9. Dean of all Schools, GBU*	Member
10. Dr. Om Prakash, Assistant Professor, SoHSS, GBU	Member
11. Dr. Vinod K. Shanwal, Assistant Professor, SoHSS, GBU	Member
12. Dr. Indu Uprety, Associate Professor, School of Management, GBU	Member
13. Dr. Satpal Sharma, Assistant Professor, SoE, GBU	Member
14. Ms. Tarana Singh, Research Scholar, SoICT, GBU	Member
15. Prof. Sanjay Kumar Sharma	Director
16. Dr. Amit Kumar Awasthi	Assistant Director

- Dr Vivek Kumar Mishra represented Prof Bandana Pandey, Dean, SoHSS

The Agenda of the Meeting:

- 9.01 Approval of the minutes of 8th IQAC meeting held on 19th May 2022.
- 9.02 Action Taken Report on the decisions of the previous meeting including action taken on the major recommendations of the NAAC Team
- 9.03 Current status of AQARs for the years 2021-22
- 9.04 Academic activities in University/Departments
- 9.05 Any other matter with the permission of the Chair

The Chairperson and members of IQAC were welcomed by the Director, IQAC. The IQAC members discussed the agenda points, and recommended the following:

9.01 Approval of the minutes of 8th IQAC meeting held on 19 May 2022

The minutes of the 8th IQAC meeting were presented and approved by the house without any modification.

9.02 Action Taken Report on the decisions of the previous meeting including action taken on the major recommendations of the NAAC Team

The house was appraised with the ATR [Action Taken Report] attached as Annexure-A & B: ATR.

Following decisions were taken:

#8.02 (Point 2) - Establishment of Language laboratory: Specific space for language lab has been identified. It was suggested that Management Lab may be used as language lab. Dr Om Prakash was nominated to study the need of language lab, and preparation of a suitable proposal.

#8.02 (Point 3) - Establishment of Central Instrumentation Facility: Dr Amit Kumar Awasthi was entrusted to collect the information from the Schools about the instruments that can serve as central instruments. The report of the same is to be presented in the next meeting.

#8.02 (Point 4) - Nomenclature of Applied Department/degrees: The change in name of departments have been proposed in 12th BOS and approved by the statutory bodies. School Dean/ Dean Academics was requested for the codel necessities of notification for the same.

It was felt that this change will broaden the scope of Departments and promote admissions in MSc Programs especially. Accordingly, from the next academic year (2023-24), the concerned departments should launch M.Sc. Mathematics, M.Sc. Chemistry, and M.Sc. Physics.

#8.02 (Point 5) - Strengthening the Industry-Academia linkage: The Centre of Excellence established in the university should be above the School(s) boundaries. These might have collaboration of more Schools/Departments across Schools.

Professor Sanjay Kumar Sharma will coordinate with Dr Janak Kumar Bhatia to extend some possibilities with Centre of Excellence for Drone Technology.

Committee was apprised that Abhidhamm Divas, an international event, was hosted by Gautam Buddha University in which many Buddhist scholars from different countries participated. This event can be an effort towards making Buddhist Centre of Excellence in the University.

Prof R.K. Sinha Chairperson, IQAC suggested for establishing a Knowledge Cluster which will include Higher Education institutions available in the Knowledge Park, Greater Noida, to share resources and knowledge. The Dean P&R, Dr Indu Upreti, was nominated to initiate the activity, and invite nearby institutes to become founder member of this cluster.

AR/VR (light sound program) may be planned in events in which the VC(s) and Director(s) of various institutes may be invited. It may be organised as a meditation program. Dr Manish Meshram was nominated to organize the AR/VR Programme.

Hindi language certification program for foreign students may be started. It may be considered as a valued added program for these students.

#8.02 (Point 6) - Carrier Advancement of Teaching & non-Teaching Staff: It was informed to the IQAC that the Constitution of the Committees has been approved by the BoM for the codal necessities for the promotion of employees.

#8.02 (Point 7) - Imparting training in soft skills:-

Corporate Relation cell was assigned the responsibility of preparing a calendar of such training programmes in consultation with the University School(s), if necessary.

9.03 Current status of AQARs for the Years 2021-22

It was informed that NAAC Steering Committee has been constituted and criteria wise Coordinator(s) have been identified for rigorous exercise on the criterion concerned.

It is recommended that the IQAC will collect the data of various academic events held during the Academic Session 2021-22 from concerned Departments/Schools. In addition, the Department will prepare a tentative plan of academic events for the Academic Session 2022-23, and submit a tentative School - level Calendar of academic events.

9.04 Academic activities in the University/ School(s) & Department(s)

Weekend programs will not run-in the Academic session 2022-23 due to least number of registrations. Some of the IQAC members opined that this is due to high fee of the programs. Dr Nitin Tyagi suggested for re-consideration on the issue of fee.

9.05 Any other matter with the permission of the Chair

1. Value added courses: need be developed at the Department level and monitored at Dean level
2. Value Education Centre need be established for students and teachers
3. Added courses (non-gradual) should be reflected on marksheet.
4. Prof Sanjay Kumar Sharma Dean, SoICT was assigned the responsibility to prepare a team from ICT to develop a University Management System, A Total ERP for GBU.

The meeting ended with thanks to the Chairperson, and all distinguished members by the Director, IQAC.

Prof. Sanjay Kumar Sharma
Director, IQAC

Prof Ravindra Kumar Sinha
Chairperson, IQAC

Annexure-A (Action Taken Report of 8th IQAC Meeting)

S.N.	Item/Agenda	Committee's Recommendation	Action Taken
1	To Apprise Reconstitution of IQAC	-	Completed
2	Approval of the minutes of 8th IQAC meeting and Action Taken Report		Review of 10 Major recommendations of the NAAC team based on the last inspection (October 2018) enclosed in Annexure
3	The Committee recommends that NAAC related activities at the department level may be initiated.	Action By Director IQAC	-In progress -POCO of each departments being updated -Feedback formats are revised and department will collect feedback
4	Status of new academic programmes in the Academic Sessions 2022-23	The Committee was apprised for the same.	--
5	Conduct of academic activities in the University/Departments	It was recommended that the Department will prepare a tentative plan of academic events for the Academic Session 2022-23 and they shall submit a tentative School - level calendar of academic events. (Action By: Director IQAC and Head of Departments)	In Process
6	Any Other Points	The Committee recommends that a University Building Committee shall be constituted.	The committee has been constituted.
		The Committee recommends that a Research Advisory Board shall be constituted.	The committee has been constituted.
		The Committee recommends that the Audit committee for Academic/Administrative Audit for session 2021-22 shall be constituted. (Action By: Director IQAC with Registrar)	The committee has been constituted.
		Dr. Neeraj Sharma had suggested about registration of equipment on I-STEM (Indian Science, Technology & Engineering facilities Map) portal which is an initiative of the Office of Principal Scientific Advisor (PSA) to the Government of India. By registering not only the researchers in GBU will be able to access facilities available across the institutions registered on the portal but the researchers of	In process

		<p>other institutions will also be able to use them against payment. Through the revenue generated by offering its equipment and facilities, GBU will be able to generate revenue to maintain its equipment. I-STEM also allows registered institutions to use its Webex platform for conducting webinars/conferences and use licensed software platforms (e.g., COMSOL, MATLAB, etc.) without having to pay. (Action by Dean Academics)</p>	
		<p>Ms. Tarana Singh had suggested starting the "Campus Recruitment Training Program" in our campus. This program will help our students to prepare to face the company interviews at the end of the courses like B.Tech, M.Tech, BCA, MCA, etc. She also added that our university may collaborate with any of the online learning platforms like Unacademy, Byjus, etc. and their instructors can take the classes in both online and offline mode (however it is possible). Also, There are a number of students in our university who are NET/JRF and GATE qualified in every department. These students may also impart training programs for the students. (Action By: Manager, CRC)</p>	<p>Two Events has been organized and few others are planned in month of November.</p>

Annexure B: (NAAC recommendations Current Status)

S. No.	Item/Agenda (Recommendations by NAAC Team)	Recommendations of the 8 th IQAC	Action By
1	<p>Faculty Recruitment</p> <p>Long range perspective plan may be formulated with a road map for phase wise targets. Immediate efforts may be put to get all the existing vacant permanent positions to be filled on a priority basis.</p>	<p>University was NAAC accredited in Oct 2018 with B+ grade. Its 5 years duration will complete in 2023. For the next assessment the University has to process for the formalities one year before to apply to the NAAC for cycle 2. To maintain the rank B+ and upscale the ranking, the University needs some potential efforts to improve it. Faculty recruitment is a major component. The University must take effective measures to fill the vacancies on priority basis.</p>	<p>VC/Registrar</p> <p>It has been observed the shortage of faculty in various schools. BOM (20.09) has approved the proposal of academic council to appoint assistant professors (on regular basis) in need-based departments on priority basis.</p> <p>-</p>
2	<p>Establishment of Language laboratory</p> <p>Language laboratory may be established with a minimum of 50 systems and connected by LAN.</p>	<p>A lab with 50 computer requires to be created with all required audio-visual equipment and facilities in the language laboratory. Various open sources and software may be installed and maintained by a technically trained lab assistant.</p>	<p>Registrar</p> <p>Specific space for language lab has been identified and concerned department has been instructed to submit the proposal for further process. (Under process)</p>
3	<p>Establishment of Central Instrumentation Facility</p> <p>A good Central Instrumentation Facility (CIF) may be set up to provide a good ecosystem for pursuing research.</p>	<p>All departments of the University Schools must prepare the list of instruments available with them which can be used by others departments as well.</p> <p>- Some centrally located place may be marked as CIF. - Dean, SoM has suggested that their computer lab may be used as central facility. - The possibility of making CIF in SoBT may also be explored.</p>	<p>Dean Academics and Head of Departments</p> <p>- List of equipment</p>
4	<p>Nomenclature of Applied Chemistry and Applied Physics degrees</p> <p>Nomenclature of</p>	<p>Members suggested that NAAC recommendation is appropriate and name of said departments needs to be changed.</p> <p>In addition to the above</p>	<p>Heads of concerned Departments</p> <p>The change of department name has been proposed and approved in 12th BOS. The</p>

	Applied Chemistry and Applied Physics degrees may be changed to Chemistry and Physics, respectively, to provide better wide range opportunities to the students of these two departments.	recommendations, the nomenclature of the other Departments, if necessary, may be changed accordingly. The Committee recommended that the matter can be communicated through the BOS for further action by the concerned Department / School.	minutes of 12 th BOS has been approved from Academic council. (Under process)
5	Strengthening the Industry-Academia linkage Industry-Academia linkage may be strengthened through a proactive institutional consultancy policy More MoUs may be entered for research collaboration, student training, student placement as well as for pursuing double degree and twinning programs abroad	The University should initiate serious efforts to establish some Industry sponsored Centre of Excellence as IBM has collaborated with academia to establish its centres. Such possibilities may be explored. <ul style="list-style-type: none"> - The University may explore the possibilities with the Ministry of Ayush and similar ministries. - The University should Develop a Buddhist centre of excellence. Necessary linkages may be established with the institutions that falls on the Buddhist Circuit. - Some projects of AR/VR related to Buddha may be developed by the students and faculty members collectively. - In the proposed Buddhists centre, Vipassana / Mediation, light and sound programs must be conceptualized and developed by the University. Such programs/events may be organized at certain intervals. 	Dean PR and CRC <ul style="list-style-type: none"> - The university is in touch with ST microelectronics for establishing a centre of excellence. - The centre of excellence for Drone Technology in collaboration with Omnipresent Robot Tech. has been setup. - MOUs - Five centres of excellence has been approved in BOM (20.11) - In progress
6	Career Advancement of Teaching & non-Teaching Staffs Promotional opportunities for both teachers and non-teaching staff may be made available on par with the employees in other	The IQAC strongly recommends the application of CAS for teaching members of the University at the earliest possible to meet the statutory requirements of the concerned regulatory bodies. This is an important aspect in regard to the productivity and happiness of the GBU employees. CAS should be implemented as and when the faculty is eligible for promotion. Past services and experience for the CAS (Career Advancement Scheme) should be counted as per UGC rules/norms. UGC norms for promotion	VC/ Registrar <ul style="list-style-type: none"> - Recommendations of 7th pay commission for teachers has been implemented. For non-teaching staff, it was already implemented before. - RA/FA are redesignated as Assistant Professor (Contract)

	<p>State universities to avoid stagnation that results in non-productivity.</p>	<p>on the date of eligibility for CAS should be applicable.</p> <p>This is required for maintaining cadre-ratio which is a mandatory requirement of the UGC/NAAC.</p> <p>Other promotional opportunities may also be provided to the employees to avoid stagnation in their career. This needs to be implemented before the University processes the application for the 2nd cycle of NAAC accreditation.</p>	<p>- Committees Constitution has been approved for the codal necessities for the promotion of employees.</p>
7	<p>Imparting Soft Skills Training</p> <p>Special attention may be given on <i>Imparting Training in Soft Skills</i> and also for Competitive Examinations such as NET, GATE, Public Services, etc</p>	<p>The University requires to start a series of training and workshops for honing the soft skills of the students for both increasing their placement opportunities and enhancing their academic performance. For this a new Department with focus on language and skills may be created to cater to the needs of students across Departments and disciplines.</p> <p>Some real-life outreach activities should be added to enhance the functional skills and employability of the students.</p> <p>Some skill-oriented programs to train the students about “how to start start-ups” needs to be organized to equip them.</p> <p>To upscale “expressive” for competitions and interviews, the short-term capsule programmes may be organized by CRC.</p> <p>University has started a Govt recognised centre Abhyudaya to prepare the students for Public Services and other Competitive Examinations.</p> <p>*The Cultural Council of the University should promote co-curricular activities for the students to develop their capacities of expression and communication.</p>	<p>CRC with Dean SOM <u>Director, CRC</u> On the above point various after points were discussed imparting soft Skills & other preparation:</p> <ol style="list-style-type: none"> 1. From 27th dec to 3rd jan 2021, 159 students got online training on grooming & interview skills. This was 24hrs training given by GTT than CSR initiative of Barkley’s Bink. 2. On 26th Nov, 2021 more than 300 students attended the resume writing workshop. 3. From 23/09/2022 to 6 /10/2022, 170 students got training on Python 4. Similar, one training planned for this year. <p>A series of events has been organised and others are planned to be completed. (annexure)</p>

8	<p>Introducing eco-friendly internal transport facility in the Campus</p> <p>In view of the large campus area with widely separated buildings earmarked for different schools, it may be essential to introduce eco-friendly internal transport facility such as solar energy-based self driven vehicles</p>	<p>Although, the University is declared as no power vehicle zone but still University has no proper transportation facility within the campus. The University may initiate E-Rickshaw and bicycle facilities in the campus to properly implement no power vehicle zone and it will lead to make it an accident free zone.</p> <p>To make use of bicycle in the campus, University plan to offer bicycle to students at the time of orientation on paid basis. To Make it happen, modalities may be finalized accordingly.</p>	<p>Registrar</p> <p>Proposal regarding running E-Rickshaws in campus has been approved from competent authorities. On E- Rickshaws is running in campus. (Under process)</p>
	Additional	<p>University should explore the possibility with big basket to establish their kiosk in campus at few places like boys/girls' hostels, faculty residences etc.</p>	<p>By In-charge Student Affairs</p> <p>Chief Warden (B/G) has spotted following areas where kiosk may be established:</p> <ul style="list-style-type: none"> - For boys hostels, it may be in area of sports activity center - For girls, it may be the central area in front of GD-3, Mahamaya hostel, Ramabai Hostel and Savitribai hostel.