



# Gautam Buddha University

Greater Noida, Gautam Budh Nagar, U.P.

GBU-033/13/CWG/2026- 046

Dated:- 27<sup>th</sup> February, 2026

## ::OFFICE ORDER::

In compliance to the approval granted by the competent Authority dated 2<sup>nd</sup> February, 2026, following Visitor Rules are hereby notified for strict compliance with immediate effect:

### 1. General Guidelines

1. The Girls' Hostel being a residential space for female students, safety, privacy, and dignity of residents shall be maintained under all circumstances.
2. Only parents/guardians are permitted to enter the hostel premises during prescribed visiting hours.
3. All parents/guardians must comply with hostel rules and instructions issued by the Hostel Administration.
4. The decision of the Warden shall be final in matters related to visitors.

### 2. Visiting Hours

- Weekdays: 4:00 p.m. to 7:00 p.m.
- Weekends/Holidays: 10:00 a.m. to 7:00 p.m.
- In case of emergency, extension of visiting hours may be granted with prior permission of the concerned Warden.

### 3. Entry and Registration

1. All visitors must record their details in the Visitor's Register at the hostel gate.
2. Parents/guardians must be accompanied by their ward while entering the hostel.

### 4. Access Restrictions

1. Visitors are allowed only in designated visitor areas.
2. Entry into student rooms, corridors, bathrooms, mess, and other restricted areas is strictly prohibited.
3. Parents/guardians shall not disturb hostel residents or interfere with hostel routines.
4. Prior intimation to the Warden is mandatory if a ward is to be taken outside the campus.

### 5. Conduct and Discipline

1. Visitors must maintain decorum and respectful behaviour at all times.
2. Consumption of alcohol, tobacco, narcotics, etc. within hostel premises is strictly prohibited.
3. Photography and videography inside hostel premises is strictly prohibited.
4. Any misconduct or violation of rules may invite disciplinary action.

### 6. Security

1. Visitors must cooperate with security checks.
2. Carrying arms or hazardous materials is prohibited.
3. The Hostel Administration shall not be responsible for loss of visitors' belongings.

The Hostel Administration reserves the right to amend these rules as and when required.

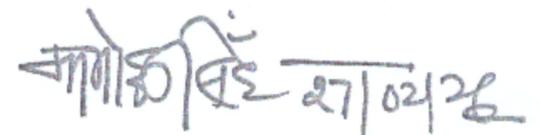
All Wardens, Security Personnel, and concerned officials are directed to ensure strict implementation of this order.

(Dr. Manmohan Singh Shishodia)

In-Charge Student Affairs

### Copy to:-

1. Staff of the Hon'ble Vice-Chancellor for kind information of Hon'ble Vice-Chancellor.
2. Registrar, for information.
3. All School Deans, for kind information and circulation among students.
4. Chief Warden (F), for information and necessary Action and to display this at Hostel Website.
5. System Manager, for circulating the office order to the all Dean/Dean (I/C) & HoDs on their email ID and to display this at University Website
6. Concerned file & office order file.



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